

Pre-Proposal Conference
One-on-One Communications with Industry
International Space Station (ISS) Program Integration & Control (PI&C) Follow-on
Revision 1

NASA/JSC will hold ISS PI&C Pre-Proposal One-on-One Communication meetings with Industry on Friday, October 31, 2008 at the JSC Gilruth Center in The Rio Grande Room. The meetings will be held with the interested parties at the scheduled times provided in response to the RSVP.

The goal of One-on-One meetings is to promote and facilitate open communication with Industry. The purpose of the PI&C Pre-Proposal One-on-One communication meetings is to allow Industry the opportunity to openly communicate with the Government by providing comments and inputs on the Draft RFP including how to improve upon this document.

Sign-Up Requirements

Prospective offerors are requested to RSVP by close of business on Monday, **October 27, 2008**, by e-mail to JSC-Prog-Int-and-Contract-SEB@mail.nasa.gov. Prospective offerors are requested to limit their attendance to five attendees per offeror. Only one meeting will be allowed. Meetings will not exceed 45 minutes in length. Appointment times will be contingent on availability and will be issued on a first-come, first-serve basis. Include the following information in the request for a One-on-One meeting:

- Annotation in the subject line “ISS PI&C Pre-Proposal - One-on-One Communication”
- Provide point of contact (with the company you represent)
- Point of contact’s phone number
- Point of contact’s email address
- The names and positions of all persons attending the meeting and their respective company

Please note that formal presentations are not required. Recording devices are not permitted.

Acceptable Topics for One-on-One Communications with Industry

- The general purpose of the current contract
- Any information about JSC that NASA has already made accessible to the public or is otherwise being made available to all potential offerors
- Historical information about the general nature or scope of prior similar contracts whose requirements may be similarly addressed in whole or in part under the current contract
- Information that describes the federal procurement process as defined in the Federal Acquisition Regulations (FAR), NASA FAR Supplement (NFS) or other published procurement policy documents
- Procurement specific information already published such as information contained in the Draft RFP and pre-solicitation synopses

Unacceptable Topics for One-on-One Communications with Industry

- Proprietary or confidential business information of contractor(s) or other business entities performing similar ongoing efforts
- Privacy Act protected information such as existing contractor employees’ personal data
- Trade Secrets Act protected information

- Speculation on what the Government might be looking for in the proposals
- Different technical and management approaches
- Technical efficiencies
- Any particular Government emphasis
- Performance of contractors providing similar requirements that could become competitors

How To Get Connected

It is your responsibility to monitor the websites for release of any information regarding this procurement and downloading your own copy of this information

- **ISS PI&C Website**
<http://procurement.jsc.nasa.gov/isspic/>
- **NASA/JSC Business Opportunities Home Page**
Set up your user profile
<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>
- **NASA Acquisition Internet Service (NAIS)**
<http://procurement.nasa.gov>
- **JSC Procurement Website**
<http://procurement.jsc.nasa.gov/procpub.htm>